

**Manchester City Council
Report for Resolution**

Report to: Resources and Governance Scrutiny Committee – 20 July 2017
Subject: Overview Report
Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Items for information
- Work programme

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officer:

Mike Williamson
Team Leader- Scrutiny Support
0161 234 3071
m.williamson@manchester.gov.uk

Wards Affected: All

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
13 October 2016	RGSC/16/30 Update on the Greater Manchester Transformation Fund and Better Care Fund	To note that the Joint Director of Health and Social Care would provide further information from the Urgent Care Board to members of the Committee.	A response to this recommendation has been requested and will be reported back once received.	Lorraine Butcher, Joint Director of Health and Social Care
2 February 2017	RGSC/17/13 Budget Reports 2017-2020	To request that a full evaluation be carried out of the budget proposals, including consideration of how the public consultation process could be improved further in future years To also request that the Head of Strategic Communications, in line with the 'Our Manchester' approach explore how residents understanding of the Council could be improved and the Council made more accessible through	A response to this recommendation has been requested and will be reported back once received. A response to this recommendation has been requested and will be reported back once received.	

		the use of social media, videos and new technologies		
2 March 2017	RGSC/17/19 Manchester Town Hall and Albert Square: 'Our Town Hall'	To ask that consideration be given to a 'project bank account' being used on the project. That Members of the Committee receive a copy of the MoU with the Manchester Cavallé-Coll Organ Foundation once it is agreed.	A response to this recommendation has been requested and will be reported back once received. A response to this recommendation has been requested and will be reported back once received.	Sara Todd, Deputy Chief Exec (Growth & Neighbourhood) Sara Todd, Deputy Chief Exec (Growth & Neighbourhood)
2 March 2017	RGSC/17/20 Manchester Central	To request Manchester Central share its business plan with the Committee later in the year, and to agree to respect the commercial confidentiality of that business plan if the company agrees.	A response to this recommendation has been requested and will be reported back once received.	Liz Treacy, City Solicitor
22 June 2017	RGSC/17/24 Ethical Procurement Policy and the implementation of recommendations of the Ethical Procurement Task and Finish Group	To agree to establish an Ethical Procurement Sub Group To agree a proposed terms of reference for the Sub Group To agree the membership of the Sub Group	A report will be considered by the Scrutiny Committee at its meeting on 20 July 2017	Mike Williamson Scrutiny Team Leader

22 June 2017	RGSC/17/27 Our Town Hall – Social Value and Communications	To agree that the Committee receive a report for information on the Council’s heritage register at a future meeting.	A response to this recommendation has been requested and will be reported back once received.	Sara Todd, Deputy Chief Exec (Growth & Neighbourhood)
22 June 2017	RGSC/17/28 Budget – Local Government Financing	To request that the Council lobbies the Chancellor of the Exchequer on the austerity measures that are being imposed on the Council and other public sector bodies	A response to this recommendation has been requested and will be reported back once received.	Carol Culley City Treasurer
22 June 2017	RGSC/17/33 Belle Vue Aces	To request a report to a future meeting of the Committee detailing what lessons had been learnt and the future courses of action to be taken to ensure similar events did not occur. To request that the City Solicitor provides further information to the Chair of the Committee in respect of the Council's legal position.	A response to this recommendation has been requested and will be reported back once received. A response to this recommendation has been requested and will be reported back once received.	Eddie Smith Strategic Director (Development) Liz Treacy City Solicitor

2a. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on 30 June 2017, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Directorate - Corporate Services

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Asset Management Programme Ref: 15/001	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Julie McMurray Head of Client Relationships Tel: 0161 234 6702 j.mcmurray@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
ICT Capital Investment Ref: 15/002	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Bob Brown CIO Information, Communication and Technology Tel: 0161 234 5998 bob.brown@manchester.gov.uk
Clean and Green Ref: 15/009	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Sara Todd Deputy Chief Executive (Growth and Neighbourhoods) Tel: 0161 234 3286 s.todd@manchester.gov.uk
Social Housing Infill Site Programme Ref: 15/011	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Sean McGonigle Assistant Chief Executive (Growth) Tel: 0161 234 4821 s.mcgonigle@manchester.gov.uk
Factory Project Ref: 15/012	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Dave Carty Development Manager Tel: 0161 219 6501 d.carty@manchester.gov.uk
CCTV Policy Ref: 15/019	To adopt a CCTV policy for the city.	The Executive	June 2017 or later	Report and recommendation	Poornima Karkera Principal Solicitor Tel: 0161 234 3719 p.karkera@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Allocation of Central Contingencies/ Reserves Ref: 15/023	To fund currently unplanned expenditure or expenditure the exact amount of which has yet to be determined.	The Executive	June 2017 or later	Report to the Executive as part of the Global Monitoring Report	Carol Culley City Treasurer Tel: 0161 234 3590 carol.culley@manchester.gov.uk
Allocations for General/Earmarked Reserves Ref: 15/024		The Executive	June 2017 or later	Report and recommendation	Carol Culley City Treasurer Tel: 0161 234 3590 carol.culley@manchester.gov.uk
Clean and Green Fund Ref: 15/025	Long-term improvements to cleanliness and environment of the city.	City Treasurer	June 2017 or later	Requests from Growth and Neighbourhoods Directorate	Carol Culley City Treasurer Tel: 0161 234 3590 carol.culley@manchester.gov.uk
Capital Investment in schools Ref: 2016/02/01D	The approval of capital expenditure.	City Treasurer	June 2017 or later	Gateway 5 (procurement document)	Amanda Corcoran Interim Director of Education and Skills Tel: 0161 234 4314 a.corcoran@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Our Manchester Strategy 2016-19 Ref: 2016/01/14	To adopt the "Our Manchester ICT Strategy 2016-19".	The Executive	June 2017 or later	Our Manchester ICT Strategy 2016-19	Bob Brown CIO Information, Communication and Technology Tel: 0161 234 5998 bob.brown@manchester.gov.uk
Printer Fleet Rationalisation Project Ref: 2016/03/16D	To seek approval to appoint a company to replace the existing multi-functional devices and desktop printers throughout the organisation.	City Treasurer in consultation with the Chief Executive	June 2017 or later	Confidential contract report with recommendation	Paul Williams Communications Lead Tel: 0161 234 3300 p.williams@manchester.gov.uk
Town Hall Project Ref: 2016/11/01B	The approval of the first phase of capital expenditure in respect of the refurbishment of the Town Hall.	City Treasurer	June 2017 or later	Gateway 5 procurement document	Sara Todd Deputy Chief Executive (Growth and Neighbourhoods) Tel: 0161 234 3286 s.todd@manchester.gov.uk
Mobile Connectivity Ref: 2016/11/15A	To seek approval to award a contract to a single supplier for the provision of the Council's Mobile Connectivity requirements.	City Treasurer in consultation with the Chief Executive	June 2017 or later	Confidential contract report with recommendation	Bob Brown CIO Information, Communication and Technology Tel: 0161 234 5998 bob.brown@manchester.gov.uk Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Provision of an Identity and Access Management (IAM) solution Ref: 2017/02/01A	To seek approval to award a contract to a single supplier for the provision of an Identity and Access Management (IAM) solution	City Treasurer in consultation with the Chief Executive	June 2017 or later	Confidential contract report with recommendation	James Harvey Chief Enterprise Architect, ICT Tel: 07968 625353 j.harvey@manchester.gov.uk Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk
Provision of Internet Resilience - Carrier Links Ref: 2017/02/02B	To seek approval to award a contract to two suppliers for the independent provision of a carrier link to the Council. Both contracts will be awarded through a single procurement exercise.	City Treasure / Chief Executive	June 2017	Confidential contract report with recommendations	Bob Brown Chief Information Officer Tel: 0161 234 5998 Bob.brown@manchester.gov.uk Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk
Provision of licences for improved SAP provision Ref: 2017/02/02A	To seek approval to award a contract to a single supplier for licence provision allowing the Council access to an improved SAP interface.	City Treasurer in consultation with the Chief Executive	June 2017	Confidential contract report with recommendations	Bob Brown Chief Information Officer Tel: 0161 234 5998 Bob.brown@manchester.gov.uk Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Framework Agreement for Senior Recruitment Ref:2017/06/30E	The appointment of Agencies to deliver Temporary and Permanent Senior Recruitment services	Deputy Chief Executive (People)	August 2017	Report & Recommendation	Mike Worsley Procurement Manager mike.worsley@manchester.gov.uk 0161 234 3080

Decisions that were taken before the publication of this report are marked * (none)

4. Resources and Governance Scrutiny Committee - Work Programme – 22 June 2017

Thursday 20 July 2017, 2:00pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS** (Report deadline Tuesday 11 July 2017)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Councillor Call for Action	To consider a call for action regarding the demolition of a Portacabin in Brookdale Park.	Councillor Flanagan Councillor Rahman	Fiona Worrall	To invite Councillor Leech
Changes to the Council Tax Support Scheme	The report seeks the Committees endorsement of the proposed changes to the Council's Council Tax Support Scheme prior to submission to the Executive on 26 July 2017 for approval.	Councillor Flanagan	Carol Culley Paul Marshall	Invite Amanda Amesbury
Council Tax Support Scheme - Treatment of payments from the We Love Manchester Emergency Fund and London Emergencies Trust	The report seeks the Committees endorsement of the proposal that the Council exercises its discretionary powers to reduce the liability of a liable person for council tax under section 13 A (1) (c) of the Local Government Finance Act for people receiving payments from the We Love Manchester Emergency Fund or the London Emergencies Trust.	Councillor Flanagan	Carol Culley	
Section 106 Agreements	To report on the financial arrangements for implementing S106 agreements and how unallocated funding is dealt with This report will also include how the checkpoint process operates and will provide an update on the	Councillor Flanagan	Carol Culley Julie Roscoe	

	proposals to change the Capital Gateway process.			
Update on the Capital Gateway Process	To provide and update on how the Capital Gateway process operates	Councillor Flanagan	Carol Culley Janice Gotts	
Establishment of an Ethical Procurement Sub Group	The report seeks the Committee's approval of the terms of reference for the Ethical Procurement Subgroup for the 2017/18 Municipal Year.	Councillor Flanagan	Mike Williamson	See minutes June 2017
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	.

Thursday 7 September 2017, 2.00pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS
(Report deadline Tuesday 29 August 2017)**

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Our Town Hall	Progress Report and Update	Councillor B Priest	Sara Todd	
ICT Information and Data strategy (including data security and cyber security)	The Committee currently receives periodic progress updates from ICT. To request that future updates include: information on business transformation, data and information as an asset, information security, and technology innovation including the internet of everything.	Councillor Flanagan	Carol Culley/ Bob Brown	See July 2014 minutes
Council Tax Support Scheme sub group update	To provide an update report on the work of the sub group including the issues of how local government is funded which does not reflect the impact of student exemptions and other issues	Councillor Flanagan	Carol Culley	See minutes 3 January 2017

Revenues and Benefits Annual Update	To be considered in connection with the CT Support Scheme and include information on deprivation across the city; and the reasons for any lengthy application processing times.	Councillor Flanagan	Julie Price	See minutes June 2016
ITEM FOR INFORAMTION Brexit update	To provide an update on the Council's position in light of the Brexit negotiations and any identified impact on the City and the GM region as a result.	Councillor Flanagan	Carol Culley	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	.

Thursday 12 October 2017, 2.00pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS** (Report deadline Tuesday 3 October 2017)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Greater Manchester Combined Authority Governance	To invite the GM Mayor/Chief Exec of GMCA (or their representatives) to discuss the Mayor's role/remit and governance arrangements for the Combined Authority	Councillor R Leese	Liz Treacy	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	.

Thursday 9 November 2017, 2.00pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS** (Report deadline Tuesday 1 November 2017)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Our Town Hall	Progress Report and Update	Councillor B Priest	Sara Todd	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	.

Thursday 7 December 2017, 2.00pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS** (Report deadline Tuesday 28 November 2017)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	.

Items To be Scheduled (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
“Our Town Hall”	To receive a progress report on the refurbishment project at every second meeting of the Committee: September 2017, November 2017, January 2018 or when required in line with any Executive decision required	Councillor B Priest	Sara Todd	See Minutes March 2017
Corporate Core Review	To request a further report on the Corporate Core Review in the new municipal year. To include information on the Council's Communications Strategy	Councillor Flanagan	Liz Treacy	See minutes January 2016
Business Units Peer Review	To request a further report on the outcome of the review and the impact of this at an appropriate time.	Councillor Flanagan	Carol Culley / Elaine Heggie	See minutes January 2016
Energy	To request a report on the opportunity the Council is exploring to enter the energy market, which is being developed at the Greater Manchester level.	Councillor Flanagan	Carol Culley/ David Lea	See minutes of the Economy Scrutiny Committee on 14 January 2015
Staff Accommodation	To request a future update following the stock condition survey of the operational estate, to include the capacity of buildings to accommodate staff.	Councillor Priest	Julie Roscoe	

Corporate Property Annual Report	To receive the Corporate Property Annual Report	Councillor Priest	Eddie Smith Steve Thorncroft	See minutes September 2016 June 2017 -TBC
Transatlantic Trade Investment Partnership	To consider the issues raised at an appropriate time	TBC	TBC	See minutes November 2016 Invitation to petition organiser
Manchester Growth Company	To consider requesting a report from Marketing Manchester. (NB Scope TBC- Consult with Economy Scrutiny Committee)	TBC	TBC	See minutes November 2016
National Speedway Stadium	To request a report to a future meeting of the Committee detailing what lessons had been learnt and the future courses of action to be taken to ensure similar events did not occur	Councillor Flanagan	Eddie Smith	See minutes June 2017
ITEM FOR INFORMATION Council's Heritage Register	To request an item for information on the Council's Heritage Register and plans for the restoration of other heritage buildings across the City.	Councillor Flanagan	Sean McGonigle	
ITEM FOR INFORMATION: Business Rates	To request an item for information on the proposals for business rates retention at an appropriate time.	Councillor Flanagan	Carol Culley	See minutes September 2016
ITEM FOR INFORMATION: Corporate Property Annual Report	To request an item for information be provided to the Committee regarding the Council's outsourced property management contract once the re-tendering process is complete.	Councillor Priest	Eddie Smith Steve Thorncroft	See minutes September 2016

ITEM FOR INFORMATION: School Funding	To request an Item for Information be provided to Resources and Governance Scrutiny Committee in addition to Children and Young People Scrutiny Committee regarding the implications of the Financial Settlement on schools at an appropriate time	Councillor Flanagan	Carol Culley	See minutes 3 January 2017
ITEM FOR INFORMATION: New Homes Bonus	To request information on appeals made in respect of the New Homes Bonus at an appropriate time.	Councillor Flanagan	Carol Culley	
ITEM FOR INFORMATION: Restrictions on Events and Publicity at Elections and Referendums	To receive an item for information regarding the generic guidance requested. To be scheduled March 2018 (TBC).	Councillor Leese	Liz Treacy	See minutes 3 January 2017